



Please complete the following details:

Name of applicant		
Trading Name(s) (if different to above)		
Postal Address		
Telephone Number (inc dialling code)		
Fax Number (inc dialling code)		
Email Address (if available)		
Website Address		
Are these the contact details for customers who wish to make a complaint or seek redress?		
<i>If No please provide those details here:</i>	Trading Name	
	Postal Address	
	Telephone LoCall:	
	Telephone FreePhone:	
	Fax Number	
	Email Address	
	Web URL	
Primary Compliance Officer		
Contact Telephone numbers	Office:	
	Mobile:	
Email Address		
Deputy Compliance Officer		
Contact Telephone numbers	Office:	
	Mobile:	
Email Address		
Company Registration No. (if registered company)		
Registered Address (if registered company)		
Related or connected companies also providing postal services		



Please tick the relevant boxes

		Items of correspondence		Postal packages containing merchandise with or without commercial value		Direct Mail		Books		Newspapers		Catalogues		Periodicals	
		Trans-border deliveries	Within the State deliveries	Trans-border deliveries	Within the State deliveries	Trans-border deliveries	Within the State deliveries	Trans-border deliveries	Within the State deliveries	Trans-border deliveries	Within the State deliveries	Trans-border deliveries	Within the State deliveries	Trans-border deliveries	Within the State deliveries
Services within the Scope of the Universal Service	Postal Items weighing up to 50g														
	Postal Items weighing from 50g up to 2kg														
	Postal items weighing from 2kg up to 20kg														
	Postal items which require proof of handing														
	Postal items which require proof of delivery														
	Insured Items														
Services outside the Scope of the Universal Service	Day Certain Delivery at an affordable price														
	Time Certain Delivery at an affordable price														
	Valued Added Services with premium pricing (Express /Courier services)														
	New services quite distinct from conventional services'														
	unaddressed mail														
	document exchange														



		Trans-border deliveries	Within the State deliveries
Where can customers access your services?	National		
	Dublin City		
	Local Areas		
Where do you deliver to?	National		
	Dublin City		
	Local Areas		
	UK		
	Other EU		
	USA/Canada		
	Rest of World		
	Specific country only - specify		

Tick if Yes Please provide details if YES

	Trans-border deliveries		
Do you handle other services falling within the scope of the universal service?	Within the State deliveries		
Do you handle other services falling outside the scope of the universal service?	Within the State deliveries		
Do you handle Services not provided to/from particular locations?	Within the State deliveries		
Do you offer advertising mail service?	Within the State deliveries		