



Commission for  
**Communications Regulation**

# **Workshop on 3.6 GHz Band Spectrum Award and submission of questions on Award Process**

Information Notice

**Reference:** ComReg 16/75

**Date:** 05/09/2016

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# 1 Announcement of workshop

1. The Commission for Communications Regulation (“ComReg”) will be holding its workshop for interested parties on the 3.6 GHz Band Spectrum Award Process<sup>1</sup> (“Award Process”) on Wednesday 14 September 2016.
2. The objectives of this workshop are to provide as much clarity and explanation around the Award Process (including the Auction Rules) as possible, taking into account the fact that some interested parties may not have previously participated in any similar process. In particular, the workshop will:
  - provide an overview of the entire Award Process and highlight its key features;
  - walk through the auction stages of the Award Process (i.e. Main Stage and Assignment Stage) from the perspective of a bidder, including a brief explanation of how to use the auction software to enter and check decisions;
  - explore the implications of the Main Stage auction rules for bidding decisions, especially the Activity Rules, Supplementary Bids and the consequences of the rules for winner determination and pricing;
  - explain how Assignment Options for specific frequencies will be created and how bids can be made in the Assignment Stage for specific frequencies.
3. In order to get full benefit from the workshop on the day, interested parties planning to attend this workshop should familiarise themselves with the 3.6 GHz Band Spectrum Award Information Memorandum (“IM”) (published on 24 August 2016 as ComReg Document 16/71).
4. The workshop will be held on Wednesday, **14 September 2016** in the **Columba** meeting room in the **Spencer Hotel**<sup>2</sup>, commencing promptly at 10:00AM and with an expected finishing time of no later than 2:00PM.
5. The workshop will also be made available online to interested parties via a live “webinar” format<sup>3</sup>. In addition, and following the event, a recording of the webinar will be available on ComReg’s website.

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<sup>1</sup> See ComReg Document 16/71 for details of the 3.6 GHz Band Spectrum Award Process. It is anticipated that those attending will be familiar with the contents of Document 16/71.

<sup>2</sup> See <http://www.thespencerhotel.com/> and <http://www.thespencerhotel.com/map.html>

<sup>3</sup> This includes access to presentation slides with audio and live Q&A functionality.

6. Interested parties wishing to attend the workshop in-person or to participate via the live webinar format are required to register by e-mailing Mr Joseph Coughlan at [joseph.coughlan@comreg.ie](mailto:joseph.coughlan@comreg.ie) by **16:00 hours on Friday 9 September 2016**, providing the name(s) and e-mail address(es) of those wishing to attend and indicating if attendance will be in person or via the live webinar. Admission cannot be guaranteed absent prior registration.
7. ComReg would draw the attention of interested parties to the following:
  - please see Section 2 to this Information Notice for details on the process by which questions and answers on the Award Process will generally be handled by ComReg;
  - interested parties that have specific questions are encouraged to utilise the process as set out in Section 2 to obtain clarity and understanding of the Award Process and Auction Rules;
  - in addition, there will be opportunities for questions and answers at the workshop. ComReg will only deal with questions raised at the workshop that relate to points of clarification on the presentation material. Questions raised which are not points of clarification on the presentation material or for which a more complete response can be provided in writing, may be deferred by the workshop chairman to be responded to separately in writing as part of ComReg's general questions and answers process described in Section 2; and
  - the webinar recording will subsequently be used to capture points of clarification raised by participants and the clarification given by the presenters. The presentation materials provided on the day will be made available on the ComReg website in due course. Substantive clarifications provided on the day will be made available in writing as part of ComReg's general questions and answers process described in Section 2.

## 2 Submitting Questions on the Award Process

8. As signposted in Section 3.3.1 of Document 16/71 and elsewhere, ComReg is now facilitating the submission of questions by interested parties in order to promote clarity and understanding of the Award Process and Auction Rules (see also Section 5.2.5 of Document 16/71).
9. For this process, questions must be submitted in written, hardcopy format only and cannot be submitted in any electronic format (note that any questions received through any other medium other than hardcopy will not be responded to). Questions should be delivered by hand or courier to ComReg's offices and addressed as follows:

**Mr Joseph Coughlan**

**3.6 GHz Band Spectrum Award**

**Commission for Communications Regulation**

**Abbey Court, Irish Life Centre**

**Lower Abbey Street**

**Dublin 1**

**D01 W2H4**

**Ireland**

10. Questions should be submitted in a sealed envelope. It is important that it is not possible to ascertain the identity of a querist until the envelope has been opened by ComReg. Accordingly, it should be ensured that the envelope does not contain any marks which could identify the querist. However, the querist must be identified on the question sheet within the sealed envelope.
11. Receipt of questions will be acknowledged by ComReg.
12. ComReg will publish all questions received together with their associated responses on an anonymous basis on its website as far as possible within 10 Working Days of receipt.
13. The deadline for the submission of all questions is 16:00 hours (local time) on **28 September 2016**. ComReg anticipates publishing all questions and associated answers no later than **12 October 2016**.

14. ComReg reserves the right to, where appropriate, amend previous responses up until **12 October 2016**, such that answers provided before this date are for general guidance only and should not be considered final or relied upon until **12 October 2016**.