



Commission for
Communications Regulation

APPLICATION FORM

Application for a General Telecommunications Licence

**Under section 111(2) of
the Postal and Telecommunications Services Act, 1983 as amended**

Document No:	ComReg 98/46R2
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An Coimisiún um Rialáil Cumarsáide
Commission for Communications Regulation

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Note for the guidance of Applicants for a General Telecommunications Licence

This application form is in three parts. All parts of the application form must be completed in type or block letters.

Part I should be completed by all applicants.

Part II should be completed by any applicant who has received a notification from the Commission that the applicant has Significant Market Power on a relevant telecommunications market.

Part III is a declaration which must be signed:

- (i) In the case of an **individual**, by the person in whose name the application is made.
- (ii) In the case of a **partnership**, by each of the partners.
- (iii) In the case of a **company or other body corporate**, by a director, company secretary or other authorised officer.
- (iv) In the case of a **co-operative or other body**, by the secretary of the co-operative or other body.
- (v) Where the applicant is located overseas, the application must include an address for services in Ireland.

Three copies of the completed application form should be submitted in an envelope clearly marked 'Telecommunications Licence Application' addressed to Ms. Silvia Bernal, The Commission for Communications Regulation, Abbey Court, Irish Life Centre, Lower Abbey Street, Dublin 1.

The completed application form must be accompanied by a fee of €12,500 (see guidance notes) payable to the Commission for Communications Regulation.

Applications for numbers must be made separately under procedures to be established by the Commission in the context of the numbering consultation carried out by the Commission. These will be published in the near future.

Where up-to-date information requested in this form has already been provided to the Commission in another form, a reference to that information or a copy of same may be provided.

Part I – Information to be Provided by All Applicants

1. Contact Details

1.1 Name and business address of applicant:

1.2 Designated Contact Person: _____

1.3 Telephone Number: _____

1.4 Fax Number: _____

1.5 E-mail Address (if available): _____

2. Business Details

2.1 If the applicant is a company, partnership, co-operative or other body please give the name(s) and private address(es) of each of the current directors, company secretary, partners or members of the committee of management:

Name	Address
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

2.2 Name under which applicant proposes to trade and registered office address if different to above:

2.3 In the case of a company or other body corporate please supply the company's registered number. If not incorporated in Ireland, please supply any registration number which the Companies Registration Office in Ireland may have issued.

2.4 Address in Ireland for service of process and other notices (in case of overseas applicant)

3. Service and Business Information

- 3.1 Please provide a description of each proposed service, in particular detail how access to the service is provided (indirect access, direct access, leased lines etc.), and targeted customer base on separate annexed A4 sheets.
- 3.2 Please provide details of how directory information services are to be offered to the public. Include also details on how directory information on the applicant's own customers will be maintained and made available to others legitimately seeking it.
- 3.3 Please provide details of how the applicant will give access to emergency services.
- 3.4 Please provide details of any public call boxes offered or intended to be offered and the arrangements for the display of call charge information.
- 3.5 Please provide details of quality of service targets supported by the applicant.
- 3.6 Please provide details of current contracts with all classes of customers; please provide copies of such contracts.
- 3.7 Please provide details of any Code of Practice in relation to customers, including practices followed for withdrawal of service from customers (please provide copies).
- 3.8 Please provide a high level business plan. The plan should outline any major assumptions used and should cover a period of at least three years. The information provided should include:
 - sources of funding, debt levels, equity and independent confirmation as appropriate;
 - market forecasts.

3.9 Please provide brief resumés of key managerial staff indicating relevant prior experience, qualifications, and other sources of expertise as appropriate, and also explain what technical resources exist to help complete plans.

Has the applicant applied to the Commission for an allocation of numbers (please tick):

Yes:

No:

3.11 If yes, please attach a copy of the application for numbers. State here whether the application is for carrier access codes, carrier selection codes, geographic, non-geographic or other numbers. If no, please indicate any plans to apply for a numbering allocation.

4. Network Information

- 4.1 Please provide a summary of the infrastructure (transmission and/or switching equipment under the control of the applicant) the applicant already has in place or is planning to put in place within the next three years, including radio based infrastructure.
- 4.2 If the applicant is **already** using radio frequency spectrum, please provide details of the Wireless Telegraphy licences held including the number of licences and the reference number of each licence.
- 4.3 If the applicant is **planning** to use radio frequency spectrum, please indicate whether an application has been submitted for Wireless Telegraphy licences and provide details (copies may be enclosed if preferred).
- 4.4 Please indicate the steps the applicant is taking to ensure the orderly and efficient use of such spectrum (this information may be provided as a separate annex).

5. Transition Measures

5.1 This application is made in accordance with Section 111(2) of the Postal and Telecommunications Services Act, 1983 as amended.

5.2 Does the applicant currently hold any licence(s) to provide the services specified in this application form (please tick)?

Yes:

No:

5.3 Please provide details of the licence(s) currently held

5.4 Please confirm that the applicant will relinquish the currently held licence on issue of a licence on foot of this application, and has attached the licence(s) to be relinquished.

Yes:

No:

5.5 Please identify any conditions where in accordance with Conditions 3.5 you are seeking a transition period. Please indicate what transition period you are seeking (not to exceed three months).

Part II – Information to be Provided by Applicants who have been designated by the Commission as having Significant Market Power.

6. Information on Service Offerings and Charges

- 6.1 Please provide a diagrammatic representation of your group structure including the percentage of shares held. Please indicate which affiliates have, or intend to apply for, other telecommunications licences
- 6.2 Please provide a copy of a Reference Interconnection Offer published by the applicant.
- 6.3 Please provide details of any other special wholesale terms on which facilities and services will be made available to providers of services having no interconnecting networks.
- 6.4 Please provide details of the products and services provided by the applicant and the terms (including prices) on which they are available.
- 6.5 Please provide details of the cost accounting system to be adopted by the applicant in order to allow unbundling of interconnection charges and the calculation of component costs.
- 6.6 Please provide details of any other trading activities of the applicant in and outside the telecommunications market and arrangements made to ensure no cross-subsidisation between the applicant's:
- Wholesale and retail activities;
 - Telecommunications and non-telecommunications activities
 - Telecommunications equipment production or supply and other telecommunications activities.
- 6.7 Please provide details of current and proposed offerings of leased lines and the terms of the leases.

7. Information relating to Customer Service

- 7.1 Please provide details of measures adopted by the applicant for the effective and fair resolution of complaints made by customers and other operators who are customers of the applicant.
- 7.2 Please provide details of measures adopted by the applicant to ensure transparent publication of all terms of conditions including charges for services.
- 7.3 Please provide details of any Code of Practice for ensuring fair marketing practices, especially in the context of comparisons with service offerings of other service providers, linked sales and trial services (please provide copies).

Part III: Declaration

(To be signed in accordance with the notes for the guidance of applicants for a General Telecommunications Licence.)

On behalf of the applicant, I hereby declare that:

- (a) The applicant shall at all times comply in every respect with the conditions attached to any licence that may be awarded to the applicant as the same may be modified from time to time;
- (b) the applicant shall at all times comply with lawful directions of the Commission;
and
- (c) the information provided by me on behalf of the applicant is accurate and complete in all respects.

Signed:

Full name(s) of Signator(y/ies):

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Position held (where applicant is a company, co-operative or other body corporate):

Date: _____