



Commission for
Communications Regulation

Application Form

Application for Business Radio Licences

Application Form

Reference: ComReg 00/07R4

Date: 19/10/2012

An Coimisiún um Rialáil Cumarsáide
Commission for Communications Regulation
Abbey Court Irish Life Centre Lower Abbey Street Dublin 1 Ireland

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Email: info@comreg.ie

Web: www.comreg.ie

APPLICATION FOR BUSINESS RADIO LICENCE

ALL SECTIONS MUST BE COMPLETED IN FULL

PART 1: CONTACT DETAILS

APPLICANT DETAILS

Name under which licence is sought¹:

Company Trade Name (If Applicable):

Company Registration Number (If Ltd Company):

Contact for Licence:

Business Address:

Phone:

e-mail:

Mobile:

EQUIPMENT SUPPLIER DETAILS

Company:

Contact Name :

Phone:

e-mail:

Mobile:

¹ **NB:** A licence will be issued to a legal entity only i.e. either a Registered Limited Company or an Individual. If the company is not a Ltd Company then the applicant must nominate an individual as a licensee and supply the Company Trading Name in the box provided.

PART 2: LICENCE DETAILS

Application: Amendment: New:

PART 2.A: AMENDMENT DETAILS

ComReg Account Number:

ComReg Reference: BR _____

Details of Amendment to Original Licence:

Equipment: Increase Reduction Change of Base Station Address:
 Frequency: Change Add Channel
 Amend Details: Licensee Contact

Other/Details:

Purpose of Licence:

Security Safety Courier Other Purpose
 Delivery Taxi General

Coverage Area: Onsite Other Details

Please Indicate Your Preferred Frequency Band:

VHF Low (68 - 87.5 MHz)

VHF High (163 - 174 MHz²)

UHF (450 - 470 MHz)

Number of 12.5 KHz Channels Required:

Number of Single Frequency: Number of Dual Frequency:

If more than one channel is required, please provide justification:

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Transmission Type:

Voice
 Voice and Data
 Data

Method of Operation:

Normal
 Talk-Through³
 Remote Base Station⁴

² Maritime services occupy parts of the VHF High band (154 MHz - 163 MHz). Applicants seeking maritime use should refer to ComReg document 11/07e.

³ If a Talk-Through facility or a Remote Base Station is required justification for its use must be provided in writing.

⁴ A covering note explaining the need for this configuration should accompany the application.

PART 3.A: TECHNICAL DETAILS

EQUIPMENT

Base Stations

Total Quantity

IF YOU REQUIRE MORE THAN ONE BASE STATION, PLEASE DUPLICATE THIS PAGE AS TECHNICAL DETAILS ARE NECESSARY FOR EACH BASE STATION.

Base Station Type: Standard Repeater

Base Station Address:

Coordinates

Latitude	<input style="width: 100%;" type="text"/>
Longitude	<input style="width: 100%;" type="text"/>
Easting	<input style="width: 100%;" type="text"/>
Northing	<input style="width: 100%;" type="text"/>
NGR	<input style="width: 100%;" type="text"/>
Location	<input style="width: 100%;" type="text"/>

Base Manufacturer:

Base Station Model:

Antenna Manufacturer:

Antenna Model:

Maximum Gain:

Polarisation: Horizontal Vertical

Antenna Height (m): Above Ground Level Above Sea Level

Equipment meets the relevant ETSI Equipment Standards⁵:

Remote Base Station Control Centre Address: N/A

Proposed Link Between Base Station and the Control Centre:

Private Wire Radio Link⁶ Other:

⁵ ETSI Standards: EN300 086, EN300 113, EN300 219, EN300 296, EN300 341, EN300 390

⁶ If a Radio Link is required, a separate application form must be submitted for this purpose. Radio Link Application Forms can be obtained from the ComReg website www.comreg.ie or by contacting ComReg directly.

PART 3.B: TECHNICAL DETAILS

Mobile Stations

Quantity

Mobile Station Manufacturer:

Location:

Equipment meets ETSI Standards and complies with the R&TTE Directive:

Portable Stations

Quantity

Portable Station Manufacturer:

Location:

Equipment meets ETSI Standards and complies with the R&TTE Directive:

Tone Control⁷

CTCSS:

DCS:

Other:

Comments / Notes

⁷ In the interest of efficient spectrum use, Tone Control should be used where possible, on all licensed radio equipment. Tone Control is mandatory for Repeater usage, Remote Base Station usage and where Talk Through is in operation.

PART 4.A: FEE & PAYMENT

All applications must be accompanied by the appropriate fee

	Fee	Quantity	Total
Processing Fee ⁸	€22	1	€22
Base Station	€22		
Mobile Station	€22		
Portable Station	€22		
Total Fee (€)			

- **Cheque** Cheques should be crossed and made payable to The Commission for Communications Regulation

- **Postal Order:** Postal Orders should be crossed and made payable to The Commission for Communications Regulation

- **Direct Debit/Standing Order:** For details of these payments please contact our Accounts Division on (01) 8049618

- **Bank Transfer:** Transfers should be made to:
 Bank of Ireland,
 28 Lower O'Connell Street,
 Dublin 1.

 Account Number: 17806887.
 Sort Code: 90-00-33.

 Please forward details of date and payment and amount of payment to our Accounts Division.

- **E-Licensing:** Payments can be made online via the e-licensing website at www.elicensing.comreg.ie

- **Credit Card** • **Visa** • **Access/ MasterCard** • **Laser**

Card No: _____

Cardholder's Name: _____

Cardholder's Address: _____

Expiry Date: ____ / ____

Signature: _____

Date: ____ / ____ / ____

⁸ Not Applicable for Amendments

PART 4.B: DECLARATION BY THE APPLICANT

I hereby certify that the information provided in this application is, to the best of my knowledge, true and complete. I understand that I may be liable to criminal prosecution for contraventions of the Wireless Telegraphy Act 1926 in respect of any inaccurate information contained in this application.

In accordance with the Wireless Telegraphy Act 1926, I accept responsibility for the installation, maintenance and operation of the system if approved.

I accept that the licence does not confer any right of ownership of the frequency spectrum, and agree to abide by all conditions of the licence and any direction made by the Commission from time to time.

I confirm that no change will be made in any of the foregoing without prior approval of the Commission for Communications Regulation.

Signature of applicant: _____

Name in Block Letters: _____

Date: ____ / ____ / ____

THE APPLICANT/LICENSEE SHOULD BE AWARE THAT HE/SHE IS RESPONSIBLE IN LAW FOR THE RADIO SYSTEM AND ITS OPERATION REGARDLESS OF WHO SUPPLIES THE EQUIPMENT OR WHO OPERATES IT ON HIS/HER BEHALF

The completed Application Form and the appropriate fee should be submitted together via post or email to:

**The Commission for Communications Regulation,
Licensing Operations Division,
Abbey Court,
Irish Life Centre,
Lower Abbey Street,
Dublin 1**

E-mail: licensing@comreg.ie