



Commission for  
**Communications Regulation**

**APPLICATION FORM**

## **Wireless Public Address System (WPAS) Licence**

<b>Document No:</b>	<b>ComReg 06/26a</b>
<b>Date:</b>	<b>22 June 2006</b>

## Notes for Applicants

1. In accordance with the Wireless Telegraphy Act, 1926, the appropriate licence must be held to cover possession or use of radio equipment. Possession or use of radio equipment without a licence is an offence which renders the offender liable to prosecution and, on conviction, fines and confiscation of equipment.
2. This application form sets out the standard information that is required for a Wireless Public Address System (WPAS) licence. In certain cases, the Commission for Communications Regulation may seek further information or clarification from the applicant.
3. Only applications that meet the characteristics of a WPAS are eligible to apply for a WPAS licence. These characteristics are:
  - The system is to be used for unabridged (i.e. real-time) wireless retransmission of audio from a public address system that is associated with a public event.
  - The service will only be available on a non commercial basis (for local community users).
  - The service will not be available for reception on standard domestic broadcast receivers.
4. A WPAS licence allows the Licensee to operate a WPAS transmitter at a single location as specified in the licence. One 10 kHz simplex frequency channel from the WPAS Channel List (see Section 2 of this application form) may be used for WPAS operation.
5. The WPAS Licensee must be a legal entity (e.g. individual, company etc.). One entity may apply for multiple licences.
6. Applications for a WPAS licence must be submitted in writing to:

The Commission for Communications Regulation,  
Licensing Section (Ref: WPAS Licensing Scheme),  
Abbey Court,  
Irish Life Centre,  
Lower Abbey Street,  
Dublin 1.
7. To submit a valid application it is necessary:
  - To complete all sections of the form.
  - To submit the full licence fee with your application. The fee for a WPAS licence is €100.

An application will not be processed until ComReg has received a valid application.

8. If there is insufficient space available on the application form, please attach any additional information on a separate sheet(s), indicating the appropriate section and question.
9. Every effort will be made to process applications quickly. To facilitate speed of processing, please ensure that your application is legible i.e. typed or completed in block capitals.

**APPLICATION FOR WIRELESS PUBLIC ADDRESS SYSTEM LICENCE**

**Section 1: Contact Details**

**1A: Applicant Details**

<b>Full Name of the legal entity (e.g., individual, Company etc.) in whose name the licence is sought:</b>	
<b>Trading Name:</b> (If different from above)	
<b>ComReg Account Number<sup>1</sup>:</b> (If applicable)	
<b>Business Address:</b>	Address:  County or Postcode:  Country:
<b>Contact Name<sup>2</sup>:</b>	
<b>Phone No:</b>	
<b>Fax No:</b>	
<b>E-Mail:</b>	
<b>Name and Address to which the Licence / Correspondence is to be sent:</b> (if different from address given above)	Name:  Address:  County or Postcode:  Country:

<sup>1</sup> This is the account number allocated to you by ComReg; it is unique for you/your company. You generally have an account number if you applied in the past to ComReg for any type of licence. This account number is printed on ComReg correspondence such as invoices, renewal notices etc.

<sup>2</sup> Generally this is the person in your organisation to contact in relation to the licence application.

**1B: Technical Contact Details<sup>3</sup>**

<b>Name:</b>	
<b>Address:</b>	Address:  County or Postcode:  Country:
<b>Phone No:</b>	
<b>Fax No:</b>	
<b>E-Mail:</b>	

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<sup>3</sup> If the technical contact person is not the same as the person(s) in the Applicant Details section, the applicant should nominate a technical contact who will be in a position to act for the applicant and to furnish information about the application if called upon to do so.

<b>Section 2: WPAS Application Details</b>
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<b>Site Name or Site ID</b>		
<b>Site Location</b>  <b>And</b>  <b>Site Coordinates (if possible):</b>	<u>Location:</u>	<u>Site Co-ordinates:</u>  Longitude:    -- W    ----- AND Latitude:     -- N    -----  OR  Northing:     ----- AND Easting:      -----
<b>Base Station Equipment Modulation</b>	<input type="checkbox"/> AM <input type="checkbox"/> FM	(Please tick)
<b>Expected Channel Bank to be used</b>	<input type="checkbox"/> LW <input type="checkbox"/> UW	(Please tick)

**List of WPAS Channel**

<b>Channel Bank LW</b>		<b>Channel Bank UW</b>	
<b>Channel</b>	<b>Frequency</b>	<b>Channel</b>	<b>Frequency</b>
LW01	27.60125	UW01	27.60500
LW02	27.61125	UW02	27.61500
LW03	27.62125	UW03	27.62500
LW04	27.63125	UW04	27.63500
LW05	27.64125	UW05	27.64500
LW06	27.65125	UW06	27.65500
LW07	27.66125	UW07	27.66500
LW08	27.67125	UW08	27.67500
LW09	27.68125	UW09	27.68500
LW10	27.69125	UW10	27.69500
LW11	27.70125	UW11	27.70500
LW12	27.71125	UW12	27.71500
LW13	27.72125	UW13	27.72500
LW14	27.73125	UW14	27.73500
LW15	27.74125	UW15	27.74500
LW16	27.75125	UW16	27.75500
LW17	27.76125	UW17	27.76500
LW18	27.77125	UW18	27.77500
LW19	27.78125	UW19	27.78500
LW20	27.79125	UW20	27.79500
LW21	27.80125	UW21	27.80500
LW22	27.81125	UW22	27.81500
LW23	27.82125	UW23	27.82500
LW24	27.83125	UW24	27.83500
LW25	27.84125	UW25	27.84500
LW26	27.85125	UW26	27.85500
LW27	27.86125	UW27	27.86500
LW28	27.87125	UW28	27.87500
LW29	27.88125	UW29	27.88500
LW30	27.89125	UW30	27.89500
LW31	27.90125	UW31	27.90500
LW32	27.91125	UW32	27.91500
LW33	27.92125	UW33	27.92500
LW34	27.93125	UW34	27.93500
LW35	27.94125	UW35	27.94500
LW36	27.95125	UW36	27.95500
LW37	27.96125	UW37	27.96500
LW38	27.97125	UW38	27.97500
LW39	27.98125	UW39	27.98500
LW40	27.99125	UW40	27.99500

**Section 3: Declaration Form – Wireless Public Address Systems**

I have read the Guidelines for applicants for Wireless Public Address Systems (WPAS) (06/26). I understand the details of the licensing scheme and I certify that this application is for a WPAS system possessing the defined characteristics.

I accept that ComReg may publish information relating to licensed radio systems and that certain information relating to any licence issued pursuant to this application may be contained in any such publication.

I agree to comply fully with all the terms and conditions of the licence, if granted, in accordance with the Wireless Telegraphy (Wireless Public Address System) Regulations, 2006, (S.I. 304 of 2006)

I certify that all WPAS equipment used is R&TTE compliant

I certify that all information provided on this form, including all documentation attached, is true and accurate.

**Signature of Applicant:** \_\_\_\_\_

**On behalf of:** \_\_\_\_\_

**Name in Block Letters:** \_\_\_\_\_

**Date:** \_\_\_\_\_

(If applicant is part of a company, or other such group, please state position held):

**NOTE: THE LICENSEE/APPLICANT SHOULD BE AWARE THAT HE/SHE IS RESPONSIBLE IN LAW FOR THE RADIO SYSTEM AND ITS OPERATION REGARDLESS OF WHO SUPPLIES THE EQUIPMENT OR WHO OPERATES IT ON HIS/HER BEHALF**

<b>Section 4: Fees and Method of Payment</b>
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**4A: WPAS Licence Fee**

The fee payable for a WPAS licence is €100.  
To amend a WPAS licence or transfer a licence the fee is €30

**4B: Method of Payment:**

<b>ρ Cheque / Postal Order</b>	Cheques / Postal Orders should be crossed and made payable to <i>The Commission for Communications Regulation</i>
<b>ρ Bank Transfer / Electronic Funds Transfer (EFT)</b>	<p>Transfers to ComReg’s account should be made to:                      Bank of Ireland, 6 Lower O’Connell Street, Dublin 1.                      Account Number: 17806887                      Sort Code: 90-00-33                      BIC Code: BOFIE2D                      IBAN No: IE62 BOFI 9000 3317 8068 87.</p> <p>If making a bank transfer/EFT, please ensure that:</p> <ul style="list-style-type: none"> <li>· Your Bank quotes <b>your Name</b> and “<b>WPAS Application</b>” in making the transfer to ComReg.</li> <li>· You forward details of the date of and amount of payment to our Accounts Department (<a href="mailto:accounts@comreg.ie">accounts@comreg.ie</a>).</li> </ul>
<b>ρ Credit Card</b>	<p>Credit card payments can be accepted</p> <ul style="list-style-type: none"> <li>○ By completing the Credit Card payment form below</li> </ul> <p>For existing ComReg account holders accepted, payments can made</p> <ul style="list-style-type: none"> <li>○ Over the telephone - contact accounts at 01 8049618</li> <li>○ On-Line, using <a href="http://www.licensing.comreg.ie">www.licensing.comreg.ie</a></li> </ul>

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**Credit Card Payment Form:**

**Type of Card:**      **Visa**  **Access / MasterCard**       **Laser**

Card Number :      \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \_ \_

Cardholder’s Name: \_\_\_\_\_

Cardholder’s Address: \_\_\_\_\_

Expiry Date: \_\_\_\_ / \_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_