



Commission for
Communications Regulation

Application Form

Application Form for Broadband Wireless Access Local Area (BWALA) Licences

Application Form

Reference: ComReg 13/92a

Date: 26/09/2013

An Coimisiún um Rialáil Cumarsáide
Commission for Communications Regulation
Abbey Court Irish Life Centre Lower Abbey Street Dublin 1 Ireland

Telephone: +353 1 804 9600

Fax: +353 1 804 9680

Email: info@comreg.ie

Web: www.comreg.ie

Notes for Applicants

1. In accordance with the Wireless Telegraphy Act, 1926, the appropriate licence must be held to cover possession or use of radio equipment. Possession or use of radio equipment without a licence is an offence which renders the offender liable to prosecution and, on conviction, fines and confiscation of equipment.
2. This application form sets out the standard information that is required for a single Broadband Wireless Access Local Area (BWALA) licence. In certain cases, the Commission for Communications Regulation may seek further information or clarification from the applicant.
3. Prior to completing an application, applicants are advised to read ComReg 13/92, Guidelines for Broadband Wireless Access Local (BWALA) Licences (as revised). A separate BWALA application is required for each BWALA service area.
4. An application will not be processed until ComReg has received a valid application. An application is only considered valid on receipt of a completed Application Form with a signed Declaration Form found in Section 5 and on receipt of the licence fee. Invalid applications will not be processed.
5. If there is insufficient space available on the application form, please attach any additional information on a separate sheet(s), indicating the appropriate section and question.
6. Every effort will be made to process applications quickly so that operations can start at the earliest possible date. To facilitate speed of processing, please ensure that your application is legible i.e. typed or completed in block capitals.
7. While ComReg makes every effort to accommodate each applicant’s requirements, it should be appreciated that this may not be possible in all cases.
8. The annual licence fee for all new BWALA applications is €3,000.
9. Where an existing licensee is licensed for part of a BWALA channel, it may be possible to submit an amendment to ComReg for additional channel bandwidth. The fee for this amendment is based upon the following table.

Licensed Bandwidth	Licence Fee (€)
Up to and including 7MHz	1550
Over 7MHz and up to and including 14MHz	2100
Over 14MHz and up to and including 28MHz	3000

10. Completed Applications along with the appropriate fee should be forwarded to:

The Commission for Communications Regulation
 Licensing Section (Ref: **BWALA** Licensing Scheme),
 Abbey Court,
 Irish Life Centre,
 Lower Abbey Street, Dublin 1.
 Email: Licensing@comreg.ie

APPLICATION FOR BWALA LICENCE

ALL SECTIONS MUST BE COMPLETED IN FULL

Section 1: CONTACT DETAILS

1A: APPLICANT DETAILS

Name under which licence is sought¹:

Company Trade Name (If applicable):

Company Registration Number (If Ltd Company):

ComReg Account Number² (If applicable):

Contact Name³:

Business Address:

Phone:

E-mail:

Mobile:

Fax:

1B: TECHNICAL CONTACT DETAILS⁴

Contact Name:

Business Address:

Phone:

E-mail:

Mobile:

Fax:

¹ **NB:** A licence will be issued to a legal entity only i.e. either a Registered Limited Company or an Individual. If the company is not a Ltd Company then the applicant must nominate an individual as a licensee and supply the Company Trading Name in the box provided.

² This is the account number allocated to you by ComReg; it is unique for you/your company. You generally have an account number if you applied in the past to ComReg for any type of licence. This account number is printed on ComReg correspondence such as invoices, renewal notices etc.

³ Generally this is the person in your organisation to contact in relation to the licence application.

⁴ If the technical contact person is not the same as the person(s) in the Applicant Details section, the applicant should nominate a technical contact who will be in a position to act for the applicant and to furnish information about the application if called upon to do so.

SECTION 2: BWALA APPLICATION DETAILS

Type of Application: New Amendment

Existing Licence number (if applicable):

Details of amendment (if applicable): Additional Channel Bandwidth requested⁵
 Other

Maximum Bandwidth required (MHz):

Preferred Channel(s) in frequency band for which the application should be considered⁶:
1.
2.
3.

Mode of Operation: FDD TDD

For TDD Operation are both channel blocks required: Yes No

SECTION 3: BWALA SERVICE AREA⁷ DETAILS

Name:

Location (e.g. town, county):

Service Area Centre Point Co-ordinates: Easting Northing

Radius of Service Area Requested (km) Maximum for Band Other

Will the proposed BWALA Base Station Require co-ordination with FSS Earth Station⁸? Yes No

⁵ This is only applicable where the existing licence has not been allocated the full channel bandwidth available
⁶ The channel plans and bandwidths for each of the BWALA frequency bands are set out in the Guidelines to Applicants for BWALA Licences, ComReg Document 13/92.
⁷ The service area for a licence is defined by a centre point and a maximum permitted radius from the point. The centre point is normally the geographic location of the base station.
⁸ See section 3.2 of the Guidelines Document 13/92.

SECTION 4: FEES AND METHOD OF PAYMENT

4A: BWALA LICENCE FEE

The annual licence fee for all new BWALA applications is €3,000.00.

Where an existing Licensee is licensed for part of a BWALA channel, it may submit an amendment to ComReg for additional channel bandwidth. The fee for this amendment is based upon the following table:

Licensed Bandwidth	Licence Fee (€)
Up to and including 7MHz	1550
Over 7MHz and up to and including 14MHz	2100
Over 14MHz and up to and including 28MHz	3000

4B: METHOD OF PAYMENT:

Cheque / Postal Order	Cheques / Postal Orders should be crossed and made payable to <i>The Commission for Communications Regulation</i>
Bank Transfer / Electronic Funds Transfer (EFT)	<p>Transfers to ComReg’s account should be made to: Bank of Ireland, 6 Lower O’Connell Street, Dublin 1. Account Number: 17806887 Sort Code: 90-00-33 BIC Code: BOFIIIE2D IBAN No: IE62 BOFI 9000 3317 8068 87.</p> <p>If making a bank transfer/EFT, please ensure that:</p> <ul style="list-style-type: none"> · Your Bank quotes your Name and “BWALA Application” in making the transfer to ComReg. · You forward details of the date of and amount of payment to our Accounts Department (accounts@comreg.ie).
Credit Card	<p>Credit card payments can be accepted</p> <ul style="list-style-type: none"> o By completing the Credit Card payment form below <p>For existing ComReg account holders, payments can made</p> <ul style="list-style-type: none"> o Over the telephone - contact accounts at 01 8049618 o On-Line, using www.elicensing.comreg.ie

Credit Card Payment Form:

Type of Card: **Visa** **Access / MasterCard** **Laser**

Card Number : _ _ _ _ / _ _ _ _ / _ _ _ _ / _ _ _ _

Cardholder’s Name: _____

Cardholder’s Address: _____

Expiry Date: ____ / ____

Signature: _____ Date: _____

SECTION 5: DECLARATION BY THE APPLICANT

I have read the Guidelines to Applicants for BWALA Licences, ComReg Document 13/92 and the guidance notes associated with each question in the application form.

I accept that ComReg may publish information relating to licensed radio systems and that certain information relating to any licence issued pursuant to this application may be contained in any such publication.

I agree to comply fully with all the terms and conditions of the licence, if granted, in accordance with the Wireless Telegraphy (Broadband Wireless Access Local Area Licence) Regulations, 2013.

I agree to comply with the Field Strength Limits as detailed in the Guidelines to Applicants 13/92 and which will be a condition of the licence, if granted.

I certify that all equipment to be used under this BWALA licence, if granted, will be R&TTE compliant

ComReg will endeavour to minimise the potential for interference. I accept that ComReg will not be liable for any interference caused and that I will comply with all requests made by ComReg to me regarding any interference being caused by my licensed apparatus to other licensed users of radio spectrum.

I accept that a licence does not confer any right of ownership of the frequency spectrum. It allows the assigned frequency channel to be used during the term of the licence in accordance with the conditions of the licence.

I certify that all information provided on this form, including all documentation attached, is true and accurate.

Signature of Applicant: _____

On behalf of (Company): _____

Name in Block Letters: _____

Date: _____