



Commission for  
**Communications Regulation**

**APPLICATION FORM**

## **Amateur Station: Automatic Station Licence**

<b>Document No:</b>	<b>ComReg 09/45(c)R1</b>
<b>Date:</b>	<b>May 2017</b>

**Coimisiún um Rialáil Cumarsáide**  
**Commission for Communications Regulation**  
1 Dockland Central, Guild Street, Dublin 1, D01 EX40, Ireland  
*Telephone* +353 1 804 9600 *Email* [info@comreg.ie](mailto:info@comreg.ie) *Web* [www.comreg.ie](http://www.comreg.ie)

1.

## Notes for Applicants

1. This application form sets out the standard information which is required for an Automatic Station Licence.

In certain cases, the Commission for Communications Regulation may seek further information or clarification from the applicant.

2. To submit a complete application, it is necessary:
  - to complete all sections of the Application Form;
  - copies of any supporting documentation; and
  - to submit the full licence fee with the application

An application cannot be processed until ComReg has received a complete application.

3. All Automatic Station Licences shall incur a fee of €100
4. Prior to completing an application, applicants are advised to read the document ComReg09/45 Amateur Station Licence Guidelines.
5. Completed Applications should be forwarded by post to the address below or by email to: [licensing@comreg.ie](mailto:licensing@comreg.ie)

The Commission for Communications Regulation

Licensing Section –Amateur Station Licences

Dockland Central

Guild Street, Dublin 1, D01 EX40, Ireland

It should be noted that it is an offence under Section 3 of the "Wireless Telegraphy Act, 1926" to hold wireless telegraphy apparatus without an appropriate licence and such apparatus must not be acquired on the assumption that a licence will be granted.

<b>APPLICATION FOR AN AUTOMATIC STATION LICENCE</b>
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<b>PART 1</b>
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**General Details:**

<b>1. Type of Licence required</b>	New <input type="checkbox"/> <b>or</b> Amendment <input type="checkbox"/>
<b>2. Club Name (Block letters)</b>	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <hr style="border: 0; border-top: 1px solid black;"/>
<b>3. Contact's Name and Full Postal Address:</b>	First Name/s: <hr style="border: 0; border-top: 1px solid black; width: 80%; margin-bottom: 10px;"/> Surname: <hr style="border: 0; border-top: 1px solid black; width: 80%; margin-bottom: 10px;"/> Address:    Postcode: County:  Country:
<b>4. Contact's Callsign</b>	
<b>5. If Licence Amendment:</b>  Please provide the Licence Reference No. (i.e.ER) and Callsign of the Licence to be Amended.	
<b>6. Club Position held by contact.</b>	
<b>7. Telephone Number</b>	

<b>8. E-mail Address</b>	
<b>Automatic Station Type:</b>	
<b>9. Automatic Station Type</b> (Tick the appropriate box)	Voice Repeater <input type="checkbox"/> Digital Voice Repeater <input type="checkbox"/> ATV Repeater <input type="checkbox"/> Packet Repeater <input type="checkbox"/> Beacon <input type="checkbox"/> Internet Gateway <input type="checkbox"/> Other (please specify below) <input type="checkbox"/> _____
<b>Automatic Station Keeper Details:</b>	
<b>10. Station Keeper's Name</b> <b>(Block letters)</b>	Forename (s): _____ Surname: _____
<b>11. Station Keeper's Call-sign</b>	
<b>12. 24 Hour Telephone Number</b>	
<b>13. E-mail Address</b>	
<b>14. Address</b>	Address:          Postcode: County:   Country:
<b>15. Telephone Number</b>	

<b>16. Automatic Station Details:</b>	
(a) Is the Automatic Station fixed or transportable? (Tick the appropriate box)	Fixed <input type="checkbox"/>
	Transportable <input type="checkbox"/>
(b) Full postal address of the proposed station with telephone number (if any).	Address:  Postcode: County:  Phone No:  _____
(c) Site Host	
(d) Station Location Co-Ordinates	Easting <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Northing <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Or Latitude <input type="checkbox"/> <input type="checkbox"/> N <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Longitude <input type="checkbox"/> <input type="checkbox"/> E <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

**Automatic Station Equipment Details**

<b>18. Equipment Details:</b>	
(a) Emission Type (Tick Box)	Analogue <input type="checkbox"/> Digital <input type="checkbox"/> Video <input type="checkbox"/>
(b) Emission Designator / Mode	_____
(c) Maximum Output Power (dBW / W)	_____
<b>19. Particulars of Equipment which it is proposed to use:</b>	
Is Standard Equipment proposed	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the equipment appropriately compliant? <sup>1</sup>	Yes <input type="checkbox"/> No <input type="checkbox"/>

<sup>1</sup> In common with other licensed radio services, all commercial radio equipment must comply with the Radio and Telecommunications Terminal Equipment Directive 1999/5/EC (the R&TTE Directive). Information on the R&TTE

<b>20. Antenna Details</b>	
(a) Antenna Type	
(b) Gain (dBi)	_____
(c) Polarisation	_____
(d) Beam Heading / Azimuth	Horizontal <input type="checkbox"/> Vertical <input type="checkbox"/>
(e) Antenna Height (m) (above ground level)	_____ _____

**21. Preferred Frequencies**

(a) Transmit Frequency	
(b) Receive Frequency	

**22. Preferred Call-Sign** (Format Based on Schedule 1 attached)

(a) First Choice	
(b) Second Choice	

**23. Repeater Access (Trigger) Method**

(a) Audio Tone	
(b) CTCSS/DCS	

**24. Repeater Remote Control Method**

Control Method	
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**25. Repeater Linking**

If this repeater is to be linked to others, as in a network, please detail the method of linking here (Radio links, cabling, etc*)	
	*Attach Network Diagram

<p><b>26. Publication of licensee Data</b></p> <p>The Commission provides licensee details to authorised 3<sup>rd</sup> parties<sup>1</sup> for the update of Callsign books.</p> <p>Callsigns are automatically provided however, <b>your name and station address will be withheld in all instances</b> unless you specify your consent by ticking the box across.</p>	<p>I wish to have the Club Call-Sign and station address included for Call-Sign book updates.</p> <p><input type="checkbox"/> - Please <b>publish</b> information</p>
<p>All personal data provided to ComReg will be treated strictly in accordance with the Data Protection Acts, 1988 &amp; 2003</p>	

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<sup>1</sup> IRTS and PW Publishing

**PART 2**

**Declaration by Applicant**

I hereby certify that the information provided in this application is to the best of my knowledge true and complete and understand that I may be liable for breaches of the Wireless Telegraphy Act based on the provision of inaccurate information or misdeclarations contained in this application.

In accordance with the Wireless Telegraphy Act of 1926, I accept responsibility for the installation, maintenance and operation of the system if approved.

I accept that the licence does not confer any right of ownership of the frequency spectrum, and agree to abide by all conditions of the licence and any direction made by the Commission from time to time.

I confirm that no change will be made in any of the foregoing without prior approval of The Commission for Communications Regulation.

I accept that the Commission may publish / make available information relating to Amateur Station Licences and certain information relating to this application may be contained in such publications

**Signature of Applicant:** \_\_\_\_\_

**On Behalf of the Club**

**Date:** \_\_\_\_\_



<b>PART 3</b>
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## Fees and Method of Payment

### 3A: Licence Fee

Fees payable:

Automatic Station Licence; €100.00.

Licence Amendment: €30.00.

### 3B: Method of Payment:

<b>Cheque / Postal Order</b>	Cheques / Postal Orders should be crossed and made payable to <i>The Commission for Communications Regulation</i>
<b>Credit Card</b>	<p>Credit card payments can be accepted</p> <ul style="list-style-type: none"> <li>o By completing the Credit Card payment form below</li> </ul> <p>For existing ComReg account holders accepted, payments can made</p> <ul style="list-style-type: none"> <li>o Over the telephone - contact accounts at 01 8049618</li> <li>o On-Line, using <a href="http://www.licensing.comreg.ie">www.licensing.comreg.ie</a></li> </ul>

#### Credit Card Payment Form:

Type of Card:            **Visa**     **Access / MasterCard**     **Laser**

Card Number :    \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \_ \_

Cardholder's Name: \_\_\_\_\_

Cardholder's Address: \_\_\_\_\_

\_\_\_\_\_

Expiry Date: \_\_\_\_ / \_\_\_\_

Signature: \_\_\_\_\_                      Date: \_\_\_\_\_

#### For Existing account holders only

<b>Bank Transfer / Electronic Funds Transfer (EFT)</b>	<p>Transfers to ComReg's account should be made to:</p> <p style="padding-left: 20px;">Bank of Ireland, 6 Lower O'Connell Street, Dublin 1. Account Number: 17806887 Sort Code: 90-00-33 BIC Code: BOFIE2D IBAN No: IE62 BOFI 9000 3317 8068 87.</p> <p>If making a bank transfer/EFT, please ensure that:</p> <ul style="list-style-type: none"> <li>· Your Bank quotes <b>your Account Number</b> and "<b>Amateur Station Application</b>" in making the transfer to ComReg.</li> <li>· You forward details of the date of and amount of payment to our Accounts Department (<a href="mailto:accounts@comreg.ie">accounts@comreg.ie</a>).</li> </ul>
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**SCHEDULE 1****FORMAT OF CALL-SIGNS FOR AUTOMATIC STATIONS**

The following have been identified as possible

- Voice Repeaters ○ 28 MHz ○ 145 MHz ○ 435 MHz
- Internet Repeaters
- TV Repeaters
- Digi-Repeaters
- Beacons
- Cross Band \*

As such the following now applies

<b>Country Code</b>	<b>Band Identification Digit</b>	<b>Location</b>	<b>Last Letter</b>
EI	As below	Two letters uniquely identifying the location of the Automatic Station (see below)	See below

**Band Identification Digit**

<b>Band Identification Digit</b>	<b>Application Band</b>
0	28 MHz
1	Not currently used
2	145 MHz
3	Not currently used
4	70 MHz
5	5 MHz
6	50 MHz
7	435 MHz
8	1300 MHz
9	10000 MHz

**Location Examples**

<b>Letter</b>	<b>Location</b>	<b>Letter</b>	<b>Location</b>	<b>Letter</b>	<b>Location</b>
TK	Truskmore	FX	Farmers Cross	CC	Clermont Carn
ML	Mount Leinster	TB	Tonabrocky	KH	Keeper Hill
MG	Mullaghanish	TR	Three Rock	KP	Kippure

**Last Letter**

<b>Station Type</b>	<b>Letter</b>	<b>Station Type</b>	<b>Letter</b>	<b>Station Type</b>	<b>Letter</b>
D Star	D	Digital Packet	P	Cross Band	X
Internet Gateway	G	Voice	R		
Beacon	H	TV	T		

\* Band Identification Digit applies to the transmit frequency of the Cross Band repeater

**Note:** This Schedule may be amended from time to time