

\* Indicates a mandatory field

Section 2. Information about Compliance Officers	
2.1 Name of Principal contact *	David Toomey
2.2 Office Phone number *	+353 1 855 3888
2.3 Mobile Phone Number	n/a
2.4 Email address *	dave@lettershop.ie
2.5 Name of Deputy contact	Carol Hingerton
2.6 Office Phone number	+353 1 855 3888
2.7 Mobile Phone Number	n/a
2.8 Email address	carol@lettershop.ie

\* Indicates a mandatory field

Section 3. Contacts Details for postal service users wishing to make a complaint	
3.1 Postal Address *	Unit 5, Grattan Business Park, Clonsaugh Industrial Estate, Dublin 17, D17 A890
3.2 Telephone Numbers(inc dialling code)	+ 353 1 855 3888
3.2.1 Freephone number	n/a
3.2.2 LoCall number	n/a
3.2.3 Office Phone number *	+ 353 1 855 3888
3.3 Website address	www.lettershop.ie
3.4 Email Address	info@lettershop.ie

\* Indicates a mandatory field

#### Section 4. Details of Services provided and Declarations

4.1 Number of postal services provided by undertaking and described on Schedules attached to this declaration (a separate Schedule must be completed for each service)

3

4.2 Number of these Services which are within the scope of the universal postal service

None

#### 4.3 CONFIRMATION

Do you confirm that you will comply with all obligations imposed by or under the Communications Regulation (Postal Services) Act 2011 in respect of the provision of postal services, and in particular those imposed by sections 11, 12, 39, 42, 43, 45, 47, 53 and 54?

Yes

1 Yes

2 No

4.4 Do you confirm that you are aware that it is a criminal offence to fail to make a notification or to make a notification or a declaration which is false or misleading in any material respect and on summary conviction any offender is liable to a "class A" fine, the largest fine permissible under the Fines Act 2010?

1 Yes

2 No

**Yes**

Signature

DAVID TOOMEY

Date

25<sup>th</sup> OCT 2019