APPLICATION FORM

Radiodetermination (Radionavigation) Licence

Document No:	ComReg 11/07d R1
Date:	May 2017

Notes for Applicants

> **Before making an application to ComReg, applicants should ensure that, where possible, the necessary approvals are in place. See Note 4 below.**

1. This application form sets out the standard information which is required for an Radiodetermination (Radionavigation) Licence – excluding AIS systems.
    A separate application form is available for AIS systems. Please see ComReg 11/07a

2. Prior to completing an application, applicants are advised to read Document ComReg 11/07 Radiodetermination Licence Guidelines.

3. The Commission for Communications Regulation's (ComReg) will issue a Radiodetermination Services (Radionavigation) Licence in respect of a radionavigation system or combination of systems at specific locations once owned and operated by a single entity.

4. Radionavigation systems may operate in either the Maritime or Aernautical frequency bands. (See Comreg's National Table of Frequency Allocations (NTFA) for further details[1])).
    Before applying to ComReg for a Radionavigation Licence therefore, applicants should, depending on the frequency band it is proposed to operate in, contact the relevant body as follows:
    a) *For Aeronautical bands;*
        Contact the IAA at; AeronauticalFrequencyAssignments@iaa.ie to obtain a Frequency Assignment Document which should accompany the application to ComReg.

        <div align="center">Or</div>

    b) *For non-Aeronautical Spectrum;*
        Contact ComReg at; Licensing@comreg.ie to determine what/ if any further approvals may be required.

    N.B. IAA frequency assignments are conditional on the applicant applying to ComReg for a Wireless Telegraphy licence within 30 days of the receipt of the assignment and are considered invalid after 30 days if an application is not received by ComReg.

5. An application cannot be processed until ComReg has received a complete application. To submit a valid application, it is necessary to:
    *   complete all sections of the Application Form
    *   attach any prior/ conditional approvals granted and
    *   submit the full licence fee with the application

6. All new Radiodetermination (Radionavigation) Licences shall incur a fee of €500.
    Licence Amendments shall incur a fee of €30

7. Completed Applications should be forwarded by post to; The
    Commission for Communications Regulation Spectrum
    Licensing Section
    One Dockland Central
    Guild Street
    Dublin 1
    D01 E4X0

It should be noted that it is an offence under Section 3 of the "Wireless Telegraphy Act, 1926" to hold wireless telegraphy apparatus without an appropriate licence and such apparatus must not be acquired on the assumption that a licence will be granted.

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[1] ComReg document 08/90R1

The Application Form

Part 1: General Details

Type of Application	New ☐	Amendment ☐
For Amendment: Licence No. of Existing Licence:		

Applicant Details

Full Name of the Company or Person in whose name the licence is sought.	
Full Postal Address:	
Contact Name:	
If Company, Position held:	
Contact Phone Number:	
Contact E-mail:	
Contact Fax Number:	
ComReg Account Number*: (If existing Licensee)	
Email Address to which Correspondence is to be sent:	

*This is the account number allocated to you by ComReg. It is unique for you/your company. You will have an account number if you applied in the past to ComReg for any type of licence. This account number is printed on ComReg correspondence (such as invoices, renewal notices etc).

Any personal information which you provide to ComReg will be treated strictly in accordance with the Data Protection Acts, 1988 & 2003

Part 2:	Technical Details

Please copy and complete as appropriate

System Location (Address)	
Geographical Co-ordinates (This refers to the co-ordinates of the location where the is going to be situated).	**Easting;** ☐☐☐☐☐ **Northing;** ☐☐☐☐☐ **OR** **Longtitude;** ☐☐W ☐☐☐☐ **Latitude:** ☐☐N ☐☐☐☐
Requested Frequency Band	
Requested Frequency	

Purpose of the licence: (Brief description of the service including any additional relevant details.)	

N.B. Any Pre-application approvals granted, e.g. Frequency Assignment Document from the IAA, should be attached with this form.

Part 3:   Declaration by Applicant

I hereby certify that the information provided in this application is, to the best of my knowledge, true and complete. I understand that I may be liable to prosecution for contraventions of the Wireless Telegraphy Act 1926 in respect of any inaccurate information contained in this application.

In accordance with the Wireless Telegraphy Act 1926, I accept responsibility for the installation, maintenance and operation of the Radionavigation System if approved.

I hereby certify that the radio equipment is compliant the Radio and Telecommunication terminal Equipment Directive [2]1999/5/EC (the "R&TTE Directive")

I confirm that no change will be made in any of the foregoing without prior approval of the Commission for Communications Regulation.

Signature of applicant: _____

On behalf of (Company):   _____

Name in Block Letters: _____

Date: _____

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2 Directive 1999/5/EC of the European Parliament and of the Council of 9 March 1999 on radio equipment and telecommunications terminal equipment and the mutual recognition of their conformity available at http://europa.eu.int/comm/enterprise/rtte/dir99-5.htm

Part 4:	Fees and Method of Payment

4A: Licence Fee

The fees payable for a Radiodetermination (Radionavigation Service)Licence are:

New Application   €500
Licence Amendment   €30

4B: Method of Payment:

Cheque / Postal Order	Cheques / Postal Orders should be crossed and made payable to *The Commission for Communications Regulation*
Credit Card	Credit card payments can be accepted o By completing the Credit Card payment form below For existing ComReg account holders accepted, payments can made o Over the telephone - contact accounts at 01 8049618 o On-Line, using www.elicensing.comreg.ie

Credit Card Payment Form:

Type of Card: **Visa** □   **Access / MasterCard** □   **Laser** □

Card Number :   __ __ __ __/__ __ __ __/__ __ __ __/ __ __ __ _

Cardholder's Name: _____

Cardholder's Address: _____

_____

Expiry Date:_____/_____

Signature: _____   Date: _____

For Existing account holders only

| Bank Transfer / Electronic Funds Transfer (EFT) | Transfers to ComReg's account should be made to:
     Bank of Ireland, 6 Lower O'Connell Street, Dublin 1.
     Account Number: 17806887
     Sort Code: 90-00-33
     BIC Code: BOFIIE2D
     IBAN No: IE62 BOFI 9000 3317 8068 87.

If making a bank transfer/EFT, please ensure that:
 •   Your Bank quotes **your Account Number** in making the transfer to ComReg.
 •   You forward details of the date of and amount of payment to our Accounts Department (accounts@comreg.ie). |